



ROTARACT CLUB CERTIFICATION FORM

Rotaract is a club for adults ages 18 to 30 who are dedicated to community and international service. Rotaractors develop leadership and professional skills and build connections worldwide. Each Rotaract club may be sponsored by one to three Rotary clubs. Before certification, the club must adopt the [Standard Rotaract Club Constitution](#) and [Recommended Rotaract Club Bylaws](#).

To officially certify a Rotaract club:

1. Pay the US\$50 certification fee. Contact your district's [Rotary International Financial Representative](#) for fee payment options and instructions.
2. Complete all required fields (marked with an asterisk) on this form.
3. Obtain the signatures of the sponsor Rotary club president(s), Rotaract adviser, Rotaract club president, and district governor. Rotary will not certify the club if any signature is missing.
4. Submit the completed form by email (rotaract@rotary.org), or by mail or fax to the appropriate [Rotary International office](#).

Once Rotary receives your form and payment, it will take four to six weeks to certify the club and prepare the certificate. Even before the official certificate arrives, members of the Rotaract club can meet, organize, and take action in the community.

ROTARACT CLUB NAME AND GENERAL CONTACT INFORMATION

*Rotary district number _____

*Rotaract club name _____ Founded on _____
(date) (name of month) (year)

*Rotaract club base (check one): School Community

*In what language does the Rotaract club prefer to receive correspondence? (check one):

English French Italian Japanese Korean Portuguese Spanish

City _____ *State/Province _____ *Country _____

Rotaract club email _____ Rotaract club website _____

ROTARACT CLUB PRESIDENT INFORMATION

*First name _____ *Last/Family name _____

*Is the Rotaract president a Rotarian? Yes No If yes, share your membership ID number if known: _____

*Rotaract president's email _____

(Enter the email address associated with your [My Rotary](#) account or your individual email address. Do not use a shared or club email address.)

*City _____ *State/Province _____ *Country _____

*In what language does the Rotaract president prefer to receive correspondence? (check one):

English French Italian Japanese Korean Portuguese Spanish

Personal data you share with Rotary will be used only for official Rotary business. The personal data you provide will primarily be used for Rotaract club-related activities and will be shared with your sponsoring Rotary club and district officers and their delegates. Personal data collected on this form is subject to Rotary's [Privacy Policy](#). By signing below, you agree to share the contact information you provided above with Rotary International and accept Rotary's Privacy Policy.

 *Rotaract president's name (printed)

 *Rotaract president's signature

ROTARACT ADVISER INFORMATION

The Rotaract adviser may be a Rotarian, faculty member, or community leader who supports the Rotaract club. Although several people may serve in this role, Rotary International asks that only one person be reported as an adviser each Rotary year (1 July – 30 June).

*First name _____ *Last/Family name _____

*In what year(s) will this adviser serve? (check all that apply): Current Rotary year Next Rotary year
 Year following next Rotary year

*Is the Rotaract adviser a Rotarian? Yes No If yes, share your membership ID number if known: _____

*Rotaract adviser's email _____

(Enter the email address associated with your [My Rotary](#) account or your individual email address. Do not use a shared or club email address.)

*City _____ *State/Province _____ *Country _____

*In what language does the Rotaract adviser prefer to receive correspondence? (check one):

English French Italian Japanese Korean Portuguese Spanish

Personal data you share with Rotary will be used only for official Rotary business. The personal data you provide will primarily be used for Rotaract club-related activities and will be shared with your sponsoring Rotary club and district officers and their delegates. Personal data collected on this form is subject to Rotary's [Privacy Policy](#). By signing below, you agree to share the contact information you provided above with Rotary International and accept Rotary's Privacy Policy.

*Rotaract adviser's name (printed)

*Rotaract adviser's signature

SPONSORS

Rotaract clubs may be sponsored by one to three Rotary clubs within the boundaries of the district in which they are located; district governors must approve in writing any additional Rotary club sponsors after carefully considering whether it is in the best interest of the Rotaract club. List all sponsor clubs and provide the names and signatures of the president of each.

By signing below, I affirm that I understand and accept the provisions of the [Policy Related to Rotaract](#) and the [Standard Rotaract Club Constitution](#) and [Recommended Rotaract Club Bylaws](#). I agree to mentor club members, guide them in service, and ensure that Rotary receives club leadership contact information annually.

Rotary club name

President's name (printed)

President's signature

Rotary club name

President's name (printed)

President's signature

Rotary club name

President's name (printed)

President's signature

DISTRICT GOVERNOR'S ENDORSEMENT

By signing below, I approve the establishment of the Rotaract club. I will support and promote the club, connect its members with other clubs, and include its members in district service and training events. I will consider appointing a district Rotaract committee to strengthen connections between Rotaract and Rotary.

*District governor's name (printed)

*District governor's signature